

COPY



ANY REPLY OR SUBSEQUENT REFERENCE SHOULD BE ADDRESSED TO THE PERMANENT SECRETARY AND THE FOLLOWING NUMBER QUOTED:

Telephone No. (876) 927-9941-3, 929-8000-5, 927-4101-3
Fax No. (876) 924-8229
Website: <http://www.opm.gov.jm>
Email: info@opm.gov.jm

**OFFICE OF THE PRIME MINISTER
1 DEVON ROAD
P.O. BOX 272
KINGSTON 10
JAMAICA**

5th July, 2011

Mrs. Hillary Alexander, J.P.
Permanent Secretary
Ministry of Energy and Mining
36 Trafalgar Road
Kingston 10

Dear Permanent Secretary:

Re: Microsoft Enterprise Agreement 2010-2013 Software Licenses and Benefits

This is to advise that the Microsoft Enterprise Agreement (MEA) with the Government of Jamaica (GOJ) has been renewed effective 1st July 2010 for the period ending 30th June 2013. As you may be aware, the MEA allows the Government of Jamaica to achieve one of its primary objectives - leveraging its purchasing power through economies of scale. When Ministries, Department and Agencies (MDAs) purchase under this MEA, the GOJ will be able to continue to negotiate improved discounts based on volume and achieves maximum Return on the Investment.

Additionally, the MEA facilitates the standardization of all qualified desktops across GOJ. Desktop products are purchased in a bundle and cannot be unbundled. All Licences purchase under this agreement are accompanied by Software Assurance, which is prorated based on purchase timing. Accordingly, during this period, all MDAs are expected to procure all Microsoft Technology which they require through the Microsoft Enterprise Agreement (MEA) or the associated Select PLUS Agreement which is enrolled under the MEA.

The MEA and Select PLUS Agreement are both administered by the Central Information Technology Office (CITO). A summary of the products and benefits are set out in the attached document. CITO has done an assessment which shows that other licensing programs available on the open market do not attract the levels of discount applied to the Microsoft Enterprise Agreement and consequently the associated costs of this Agreement are lower than those within the market. In addition assurances from Microsoft Corporation confirm this assessment.

Y903

Page 2

5th July, 2011

Mrs. Hillary Alexander, J.P.
Permanent Secretary


Purchases of all Microsoft Products should be processed through the Central Information Technology Office and guided by Section 1, Subsections - 1.2.1 (Exclusion) and 1.2.2 (Procurement between two Government Entities) in the Handbook of Public Sector Procurement Procedures, dated October 2010.

Attached are the associated products and benefits available under this MEA and Select PLUS Agreement.

Kindly share this information with all relevant persons within your Ministry, Departments and Agencies so that the Government of Jamaica can maximize on all the benefits available under the MEA and to reduce costs globally.

Should any additional information or assistance be required, please do not hesitate to contact the Central Information Technology Office or visit their website at <http://cito.gov.jm>. Mrs. Peleshia Walker-Dubidad has been assigned this task and she may be reached at 960-1009, pdubidad@cito.gov.jm.

Sincerely,



Onika Miller (Ms.)
Permanent Secretary

SUMMARY

Government of Jamaica Microsoft Enterprise Agreement 2010-2013

Benefits available within 2010-2013 Microsoft Enterprise Agreement

- New Version Rights
- E-Learning – Applications
- E-Learning – Servers
- E-Learning – Systems
- Home Use Program
- Software Assurance Upgrade
- Purchasing of New Microsoft Licences
- 24x7 Problem Resolution Support
- TechNet SA Subscription Services
- Windows Fundamentals for Legacy PCs Media/Download

Products and associated prices available via The Microsoft Enterprise Agreement (2010-2013) when purchasing new licences.

This list is not exhaustive to the MS Products that can be bought under the agreement

Product Description	Part Number(SKU)	Net Unit True Up Price Year 1(USD)	Net Unit True Up Price Year 2(USD)	Net Unit True Up Price Year 3(USD)
True-Ups for products purchased on initial EA order				
Enterprise Products				
EntDsktpwMDOP ALNG LicSAPk MVL	M7D-00005	847.74	691.86	535.98
Additional Products				
ExprsnStdioUlt ALNG LicSAPk MVL	NKF-00317	528.00	439.20	350.40
Prjct ALNG LicSAPk MVL	076-01776	597.54	497.10	396.66
PrjctPro ALNG LicSAPk MVL wIPrjctSvrCAL	H30-00237	996.36	828.84	661.32
VisioPro ALNG LicSAPk MVL	D87-01057	511.08	425.16	339.24
VisioStd ALNG LicSAPk MVL	D86-01175	231.36	192.48	153.60
VSPremwMSDN ALNG LicSAPk MVL	9ED-00071	4,498.86	3,742.50	2,986.14
VSUltwMSDN ALNG LicSAPk MVL	97D-00050	9,813.48	8,163.72	6,513.96
BztkSvrEnt ALNG LicSAPk MVL 1Proc	F52-00379	46,427.28	39,284.64	32,142.00
BztkSvrStd ALNG LicSAPk MVL 1Proc	D75-00274	10,642.44	9,005.16	7,367.88
DynCRMAddvtvCAL ALNG LicSAPk MVL UsrCAL	QYA-00222	517.68	438.00	358.32
DynCRMProSvr ALNG LicSAPk MVL	QCA-00951	1,478.76	1,251.24	1,023.72
ExchaSvrEnt ALNG LicSAPk MVL	395-02412	4,251.90	3,597.78	2,943.66
ExchaSvrStd ALNG LicSAPk MVL	312-02177	742.68	628.44	514.20
FiFmITMGEnt ALNG LicSAPk MVL 1Proc	4VD-00261	6,048.12	5,117.64	4,187.16
FiFmITMGStd ALNG LicSAPk MVL 1Proc	4WD-00285	1,375.60	1,164.12	952.44
FiFmIUAGSvr ALNG LicSAPk MVL	35D-00085	4,468.62	3,781.14	3,093.66
LyncSvrEnt ALNG LicSAPk MVL	6PH-00296	4,251.90	3,597.78	2,943.66
LyncSvrStd ALNG LicSAPk MVL	6NH-00235	742.68	628.44	514.20
PrjctSvr ALNG LicSAPk MVL	H22-00479	5,170.86	4,375.38	3,579.90
PrjctSvrCAL ALNG LicSAPk MVL DvcCAL	H21-00419	168.48	142.56	116.64
SharePointSvr ALNG LicSAPk MVL	H04-00232	5,170.86	4,375.38	3,579.90
SQLCAL ALNG LicSAPk MVL DvcCAL	359-00765	171.84	145.44	119.04
SQLCAL ALNG LicSAPk MVL UsrCAL	359-00960	171.84	145.44	119.04
SQLSvrEnt ALNG LicSAPk MVL	810-04764	9,018.36	7,630.92	6,243.48
SQLSvrEnt ALNG LicSAPk MVL 1Proc	810-03312	28,862.46	24,422.10	19,981.74
SQLSvrStd ALNG LicSAPk MVL	228-04437	941.70	796.66	652.02
SQLSvrStd ALNG LicSAPk MVL 1Proc	228-03159	7,527.12	6,369.12	5,211.12
SysCtrCnfgMgrSvr ALNG LicSAPk MVL	J3A-00167	607.74	514.26	420.78
SysCtrMDMSvr ALNG LicSAPk MVL	WQA-00385	2,280.96	1,930.08	1,579.20
SysCtrMamStEnt ALNG LicSAPk MVL	MUY-00205	1,098.12	929.16	760.20
SysCtrOpsMgrSvr ALNG LicSAPk MVL	UAR-00662	609.72	515.88	422.04
SysCtrSvrMamStReDataCtr ALNG LicSAPk MVL	MCD-00417	916.62	775.62	634.62
WinRmtDsktpSvrCAL ALNG LicSAPk MVL UsrCAL	6VC-01252	88.80	75.12	61.44
WinSvrDataCtr ALNG LicSAPk MVL 1Proc	P71-01031	2,524.08	2,135.76	1,747.44
WinSvrEnt ALNG LicSAPk MVL	P72-00165	2,474.28	2,093.64	1,713.00
WinSvrStd ALNG LicSAPk MVL	P73-00203	761.40	644.28	527.16
WinWebSvr ALNG LicSAPk MVL	LWA-00530	422.64	357.60	292.56

*****Enterprise Desktop Bundle includes**

1. **Microsoft Office Professional Plus 2010** is available through all desktop platforms and consists of the following: Microsoft Access 2010, Microsoft Communicator 2010, Microsoft Excel 2010, Microsoft InfoPath 2010, Microsoft OneNote 2010, Microsoft Outlook 2010 with Business Contact Manager, Microsoft PowerPoint 2010, Microsoft Publisher 2010, Microsoft SharePoint Workspace 2010 (formerly Microsoft Office Groove), Microsoft Word 2010

2. **Windows Desktop Operating System Upgrade Licenses**
The Windows 7 Professional operating system (with upgrade rights to the Windows 7 Enterprise operating system) is available in all the desktop platforms: Enterprise Desktop Platform, Enterprise Desktop Platform with MDOP, Professional Desktop Platform, Professional Desktop Platform with MDOP, Windows EBS 2008 Standard, and the customized desktop platform.
Find the Windows 7 Professional licensing information you need—taken directly from the Product Use Rights and Microsoft Product List for Volume Licensing documents—all in one place.

3. **Microsoft Enterprise CAL Suite**—available in the Enterprise Desktop Platform, Enterprise Desktop Platform with MDOP, and customized desktop platform—initially provides rights equivalent to the following:
 - Microsoft Exchange Server 2010 Enterprise CAL, Microsoft Exchange Server 2010 Standard CAL
 - Microsoft Forefront Protection Suite subscription license, which consists of the following Microsoft Online Services:
 - Microsoft Exchange Server 2010 Enterprise CAL, Microsoft Exchange Server 2010 Standard CAL

Microsoft Forefront Protection Suite subscription license, which consists of the following Microsoft Online Services:

- Microsoft Forefront Client Security subscription license
- Microsoft Forefront Online Protection for Exchange subscription license
- Microsoft Forefront Protection 2010 for Exchange Server subscription license
- Microsoft Forefront Security for Office Communications Server subscription license
- Microsoft Forefront Threat Management Gateway Web Protection Service subscription license

Microsoft Forefront Protection 2010 for SharePoint subscription license

- Microsoft Forefront Unified Access Gateway 2010 CAL
- Microsoft Office Communications Server 2007 R2 Enterprise Edition CAL
- Microsoft Office Communications Server 2007 R2 Standard Edition CAL
- Microsoft SharePoint Server 2010 Enterprise CAL, Microsoft SharePoint Server 2010 Standard CAL
- Microsoft System Center Client Management Suite client management license, which provides rights equivalent to the following:

1. Microsoft System Center Operations Manager 2007 R2 client management license
 2. Microsoft System Center Data Protection Manager 2010 client management license
 3. Microsoft System Center Service Manager 2010 client management license
- Microsoft System Center Configuration Manager 2007 R2 client management license
 - Windows Server 2008 R2 Standard CAL; Windows Server 2008 Rights Management Services CAL

New Versions Rights

With Software Assurance, you receive access to new versions of licensed software released during the term of your agreement to deploy. New Version Rights simplifies the procurement process and shortens the business process cycle. You can reduce the costs associated with acquiring new version releases and immediately take advantage of the latest technology.

During the life of these agreements the purchasing of all MS Products must be done thru CITO as per directive by the Ms. Onika Miller, Permanent Secretary - OPM dated 5 th July 2011.

Purchases under this agreement should be processed through the Central Information Technology Office and guided by Section 1, Subsections - 1.2.1 (Exclusion) and 1.2.2 (Procurement between two Government Entities) in the Handbook of Public Sector Procurement Procedures, dated October 2010.

Microsoft PLUS Agreement

The Microsoft Select PLUS Agreement never expires and facilitates the unbundling of the Enterprise Desktop products. The Agreement also allows for the purchasing of software with or without Software Assurance, Software Assurance when purchased is renewed every 3 years. Organizations can buy and receive a full 36 months of benefits, without proration based on purchase timing.

Software Assurance

Software Assurance may also be purchased on its own when: System or server software products are purchased through retail full-packaged product (FPP) or from an original equipment manufacturer (OEM). There is a 90-day enrollment period during which time Software Assurance may be added to these purchases. Office 2007 or newer version licenses are purchased through an OEM. Again there is a 90-day enrollment period during which time Software Assurance may be added to these purchases.

Procedure

The following forms must be completed and may be found at <http://cito.gov.jm/content/online-forms>.

Purchasing of new products	A. http://cito.gov.jm/files/Desktop%20Criteria.doc
Request for product Upgrade	B. http://cito.gov.jm/files/Product%20Request%20-%20Desktop.doc C. http://cito.gov.jm/files/Product%20Upgrade%20Request%20Form%20-%20Desktop.doc
All other Software Assurance Benefits	D. http://cito.gov.jm/content/online-forms

Purchasing New Software - Pro forma Request.

1. Pro forma are prepared with 5 working days of receipt of signed Forms A and B, which maybe submitted by fax or email.
2. Only US dollar draft will be accepted as the currency for purchasing Microsoft product through CITO
3. Upon receipt of US dollar draft, software being purchased will be available for collection with 10 working days.
4. Officers representing their Ministries, Agencies and Department will be required to sign a compliance statement for all products being bought through CITO.
5. Product Keys are provided for the activation of products being purchased.

Request for Product Upgrade

Ministries Department and Agencies who have benefitted from previous Microsoft Enterprise will be require to pay 60% of the Software Assurance cost paid by the GOJ. This 40% discount will be applied to all Microsoft products that have been released as at July 1, 2010 or later.

